Internal verification of assignment brief

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **INTERNAL VERIFICATION – ASSIGNMENT BRIEF** | | | | | | | |
| **Programme title** |  | | | | | | |
| **Assessor** |  | | | **Internal Verifier** |  | | |
| **Course No. and Title** |  | | | | | | |
| **HTU Course No: and Title** |  | | | | | | |
| **BTEC Unit No and Title & ID** |  | | | | | | |
| **Assignment title** |  | | | | | | |
| Is this assignment an authorised assignment brief published by Pearson? | | | | | | Y/N | |
| If yes, has it been amended by the centre in any way? Please give details. | | | | | | | |
| **INTERNAL VERIFIER CHECKLIST** | | | **Comments** | | | | |
| Is the qualification title, unit title and unit number accurate? | | **Y/N\*** |  | | | | |
| Is the submission date achievable in relation to the issue date of the assignment? | | **Y/N\*** |  | | | | |
| Is the vocational scenario or context appropriate? | | **Y/N\*** |  | | | | |
| Does the assignment cover all unit assessment criteria? If not which LOs/ACs are being assessed? | | **Y/N\*** |  | | | | |
| Is the mode of assessment appropriate for achieving all the grades and Los/ACs identified? | | **Y/N\*** | 1. **Learning Outcomes** 2. **Assessment Criteria** | | | | |
| Is the language and presentaiton of the assignment appropriate? | | **Y/N\*** |  | | | | |
| Comment on the appropriateness of the assignment guidance for the level of the unit | |  |  | | | | |
| Does the assignment require amendment? | | **Y/N\*** |  | | | | |
| \*If the Internal Verifier recommends remedial action before the brief is issued, the Assessor and the Internal Verifier should confirm the action required, the action taken and when it occurred on page2. | | | | | | | |
| **Assessor signature** |  | | | | **Date** | |  |
| **Internal Verifier signature** |  | | | | **Date** | |  |
| **Action required:** | | | | | | | |
|  | | | | | | | |
| **Action taken:** | | | | | | | |
|  | | | | | | | |
| **Assessor signature** |  | | | | **Date** | |  |
| **Internal Verifier signature**  **Dean Signature** |  | | | | **Date** | |  |